



Jeff Massey, Chairperson

Zakkiyyah Osuigwe, Vice Chairperson

**Emerald Coast Regional Council  
Regional Rural Transportation Advisory Committee  
Agenda**

**Monday, January 22, 2024 – 1:30 p.m.**

- A. CALL TO ORDER / - Chairperson**
- B. INTRODUCTIONS AND WELCOME- Angela Bradley, ECRC, and Tanya Branton, FDOT**
- C. APPROVAL OF AGENDA**
  - 1. *ENCLOSURE A – Maria Showalter, FDOT***  
*Overview of FDOT Local Programs, Solicitation, Due Dates*
  - 2. *ENCLOSURE B – Angela Bradley, ECRC***  
*Overview of Current TAC Members and Discussions of Change/New Members*
  - 3. *ENCLOSURE C – Angela Bradley, ECRC***  
*Overview of Chair and Vice Chair Nominations/Process*
- D. INFORMATIONAL ITEMS**
  - a. Meeting Minutes from 11.8.2023**
  - b. RRTP TA/TRIP Review Workshop**
- E. Discussion/NEXT STEPS**
  - a. Meeting and Draft Workshop Schedule for 2024-Handed out during the meeting**
  - b. Discussion of Project Priorities/Next Steps-Handed out during the meeting**
- F. ADJOURNMENT**



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Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sea Inglés. Notifique a la Ada Clark ([ada.clark@ecrc.org](mailto:ada.clark@ecrc.org)) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY- Florida al menos 48 horas de antelación.




**ENCLOSURE A**  
**Information on D3 Local Programs,  
Solicitation, and Due Dates**

**ENCLOSURE A**  
**RRTP TAC**

**SUBJECT:** FDOT Local Programs

**INFORMATION:** Maria Showalter from FDOT D3 will be discussing FDOT Local Programs, Solicitations, and Due Dates.

District Three is pleased to notify you of the upcoming Local Programs application cycle for the FY 2026 – FY 2030 Tentative Work Program. The attached solicitation pages will provide general information for eligible partners and eligible projects, as well as, deadlines, and where to apply for ALL programs. In addition, you can use any of the links below or click here to **APPLY** now!

-  [Small County Road Assistance Program \(SCRAP\)](#)
-  [Small County Outreach Program \(SCOP\)](#)
  - [Bridge Repair W/Small County Outreach Program \(BSCOP\)](#)
  - [Municipalities Small County Outreach Program \(MSCOP\)](#)
-  [County Incentive Grant Program \(CIGP\)](#)

<b>District 3 Local Programs</b>	
<b>FY 2026-2030 Development Schedule</b>	
<i>Monday, December 11, 2023</i>	<i>Local Programs Applications open in GAP</i>
<i>Friday, March 15, 2024</i>	<i>Local Programs Applications due in GAP</i>
<i>Friday, March 15, 2024</i>	<i>District review of Applications begin</i>
<i>Thursday, August 8, 2024</i>	<i>Projects submitted to District Work Program</i>
<i>TBD</i>	<i>Work Program Public Hearing</i>

Additional information: <https://www.fdot.gov/nwflroads/local-programs>.

Please contact Maria Showalter, Florida Department of Transportation, at 850-660-/227, or [maria.showalter@dot.state.fl.us](mailto:maria.showalter@dot.state.fl.us). You may also contact Angela Bradley, Emerald Coast Regional Council, at 850-281-4090, or [angela.bradley@ecrc.org](mailto:angela.bradley@ecrc.org)

**ENCLOSURE B**  
**CURRENT TAC MEMBERS**

**ENCLOSURE B**  
**RRTP TAC**

**SUBJECT:** Current TAC Membership with New Requests

**INFORMATION:** Discussion on Confirming Current TAC List with Additions or Deletions

**Needed Action:** The TAC Recommend Approval to ECRC Board. If you have any questions, please contact Angela Bradley, Emerald Coast Regional Council, at 850-281-4090 or [angela.bradley@ecrc.org](mailto:angela.bradley@ecrc.org)

Name	Title	Organization	Phone	Email Address
		Bay County		
Keith Bryant	Chief Infrastructure Officer	Bay County	850.248.8301	<a href="mailto:kbryant@baycountynfl.gov">kbryant@baycountynfl.gov</a>
Alex King	Port Director	Port of Panama City	850-767-3220	<a href="mailto:AKing@portpanamacityusa.com">AKing@portpanamacityusa.com</a>
		Escambia County		
Mayor Walker	In the process of confirming since they now have a City Manager	Town of Century	850-256-3208	<a href="mailto:LHowington@centuryflorida.us">Leslie Howington &lt;lhowington@centuryflorida.us&gt;</a>
Chris Phillips	County Engineer	Escambia County	850-595-3433	<a href="mailto:Chris.Phillips@myescambia.com">Chris Phillips &lt;tcphillips@myescambia.com&gt;</a>
Gary Bubba Peters	Chief Deputy Property Appraiser	Escambia County	850-434-2735	<a href="mailto:gpeters@escpa.org">gpeters@escpa.org</a>
		Holmes County		
David Corbin	County Administrator	Holmes County	850-481-6869	<a href="mailto:hcc@holmescountynfl.org">hcc@holmescountynfl.org</a>
Larry Cook	Council Member	City of Bonifay	850-373-6496	<a href="mailto:larry.cook@cityofbonifay.com">larry.cook@cityofbonifay.com</a>
		Okaloosa County		
Tyrone Parker	Transit Manager	Okaloosa County		<a href="mailto:tparker@myokaloosa.com">tparker@myokaloosa.com</a>
Scott Bitterman	County, Engineer	Okaloosa County	850-689-5772	<a href="mailto:sbitterman@myokaloosa.com">sbitterman@myokaloosa.com</a>
		Walton County		
Anna Hudson	Staff Engineer	Walton County	850-892-8108	<a href="mailto:hudanna@co.walton.fl.us">hudanna@co.walton.fl.us</a>
Ann Sexton	Mayor	Paxton	850-834-2489	<a href="mailto:asexton@paxtonfl.net">asexton@paxtonfl.net</a>
Latilda Hughes-Neel	Planning Director	FreePort	850-835-2340	<a href="mailto:PlanningDir@freeportflorida.gov">PlanningDir@freeportflorida.gov</a>
Matthew Parker	JP Engineering	City of Defuniak Springs		<a href="mailto:parker@jpenqfl.com">parker@jpenqfl.com</a>
		Santa Rosa County		
Zakkiyyah Q. Osuigwe	Transportation Planner	Santa Rosa County	850-981-7077	<a href="mailto:ZakkiyyahQ@sanatarosa.fl.gov">ZakkiyyahQ@sanatarosa.fl.gov</a>
Eric Seib	City Manager	Town of Jay	850-686-6916	<a href="mailto:ericseibtoj@bellsouth.net">ericseibtoj@bellsouth.net</a>
		Washington County		
Jeff Massey	City Administrator	Washington County	850-638-6200	<a href="mailto:imassey@washingtonfl.com">imassey@washingtonfl.com</a>
Patrice Tanner	City Administrator	City of Chipley	850-638-6350	<a href="mailto:planner@cityofchipley.com">planner@cityofchipley.com</a>
Kent Taylor	Town Clerk	City of Caryville	850-548-5571	<a href="mailto:admin@caryvillefl.com">admin@caryvillefl.com</a>
Kurvin Qualls	ECRC Liasion			<a href="mailto:kurvin@bellsouth.net">kurvin@bellsouth.net</a>
		ECRC		

**ENCLOSURE C**

**Nominations and Approval of  
Chair and Vice Chair**



**ENCLOSURE C**  
**Approval of Chair and Vice Chair**

**SUBJECT:** Nominations/Approval of Chair and Vice Chair

**INFORMATION:** Discussion of Nominations/Approval of Chair and Vice Chair

**Needed Action: Discussion and Vote/Approval to have a nomination committee meet before next meeting or nominations from the floor and approval during the January 22, 2024, meeting.** If you have any questions, please contact Angela Bradley, Emerald Coast Regional Council, at 850-281-4090 or [angela.bradley@ecrc.org](mailto:angela.bradley@ecrc.org)

# **INFORMATIONAL ITEMS**

**Meeting Minutes**  
**RRTP TAC**  
**11.09.2023**

**Regional Rural Transportation  
Advisory Committee  
Meeting Minutes**

Okaloosa County Administrative Bldg.  
1250 Eglin Pkwy, Shalimar, FL  
GoToWebinar  
November 9, 2023



**Members In Attendance**

Zakkiyyah Osuigwe, Vice Chair (Virtual)  
Tracy Boutwell (Virtual)  
Jane Dellwo (Virtual)  
Brian Lemieux (Virtual)  
Tyrone Parker (Virtual)  
Chris Phillips (Virtual)  
Mallory Walker (Virtual)

**Members Not in Attendance:**

Scott Bitterman  
Keith Bryant  
David Corbin  
Anna Hudson  
Latilda Hughes-Neel  
Alex King  
Jeff Massey (Chairman)  
Whitney Milburn  
Matthew Parker  
Gary "Bubba" Peters  
Kurvin Qualls  
Mayor Anne Sexton  
Eric Sieb  
Patrice Tanner  
Wendy White

**Others in Attendance:**

Austin Mount  
Mary Jo Gustave  
Renee Quick  
Mary Beth Washnock  
Angela Bradley  
Tiffany Bates  
Rae Emary  
Katie Fults (Virtual)  
Gary Kramer

Leandra Meredith  
Tammy Neal  
Jill Nobles  
Howard Vanselow (Virtual)  
Jessica Walton

**ECRC Opening Remarks and Introductions:**

Ms. Mary Beth Washnock, Transportation Director ECRC, welcomed those in attendance and introductions made. Ms. Washnock stated a quorum was not needed as there were no items up for action.

Ms. Washnock introduced Ms. Angela Bradley, Planner ECRC. Ms. Bradley stated the meeting would include interesting information and presentations regarding funding opportunities

**Discussion of Sun Trail:**

Gary Kramer stated the Sun (Shared Use Non-Motored) Trail solicitation cycle opened September 27, 2023, and would close at 2:00 p.m., Eastern Standard Time (EST), December 20, 2023. Mr. Kramer further stated that the three (3) TPOs had partnered with the Florida Department of Transportation (FDOT) regarding SUN Trail project submissions by providing an initial ranking system for FDOT to consider when funding SUN Trail eligible projects.

Mr. Kramer explained that an initial application form was sent to the local governments in the ECRC area on October 3, 2023, with a request to be completed and returned by October 20, 2023. Mr. Kramer further explained that a completed application would still need to be submitted through the flgap.com website by December 20, 2023 for review by FDOT.

Mr. Kramer explained the SUN Trail Ranking Criteria and SUN Trail eligibility requirements as well as stated the website links to the SUN Trail Priority and Opportunity Map and the SUN Trail Unfunded Gap Interactive Map.

Mr. Kramer stated there were no application forms received from the local governments in the ECRC Rural Area prior to the agenda deadline.

Chris Phillips, Escambia County, asked how additional or new segments could be added to the SUN Trail maps. Gary Kramer explained requests for adding new segments, not within the Five (5) mile buffer zone, would be submitted every five (5) years.

**Information/Grants:**

Ms. Angela Bradley introduce Ms. Jill Nobles, Transportation Planner, ECRC to present information regarding the Transportation Alternatives (TA) Program and the Transportation Regional Incentive Program cycles for submitting projects.

Jill Nobles explained that the FDOT Transportation Alternatives (TA) Set-Aside Program is intended to fund a variety of small-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements

such as historic preservation and vegetation management, and environmental mitigation related to stormwater and habitat connectivity.

Jill Nobles explained the TA application process as follows:

- TA Education Workshop: Tuesday, December 5, 2023, at 9:00am via GoToMeeting
- Limited to five (5) application submittals per jurisdiction in the ECRC rural areas
- TA applications will be submitted through FDOT's Grant Application Process (GAP) by January 19, 2024
- An application review workshop will be held in February to allow local governments to review final scores before the ECRC adopts the final ranking before the April 26 FDOT deadline
- The ECRC will provide a resolution to FDOT with five (5) identified projects

With no questions, Jill Nobles went on to explain the scoring criteria and submittal information for applicants in the rural areas.

Jill Nobles stated that the FDOT Transportation Regional Incentive Program (TRIP) program is intended to encourage regional planning by providing state matching funds for improvements to regionally significant transportation facilities identified and prioritized by regional partners. Jill Nobles further stated the usual requirement of the 50% match funds could be waived if the area was determined to be of rural economic concern.

Jill Nobles explained the TRIP Eligibility requirements as follows:

- Project on the Regional Network OR provides substantial benefit to the Regional Network
- Project is in the local Capital Improvement Plan
- Project has a 50% match (unless eligible for a waiver)

Jill Nobles stated all TRIP applications need to be submitted through FDOT's Grant Application Process (GAP) by January 19, 2024. Once the applications have been submitted, ECRC staff will rank and adopt all TRIP applications by the April 26, 2024 FDOT deadline.

Angela Bradley stated all information discussed at the meeting would be emailed to all members.

Angela Bradley introduced and asked Jessica Walton, GIS Coordinator, to briefly discuss a few of the revised GIS updates to the Interactive Regional Rural Transportation Plan (RRTP) Map. Jessica Walton stated staff had conducted a comprehensive review and updated those layers on the interactive map.

Jessica Walton stated although the majority of the layers on the interactive map updated automatically updated, an annual assessment by staff would be conducted ensuring the most up to date information was included.

Jessica Walton highlighted the FDOT's Work Program Layer located in the layer, List and Other Plans and Projects tab. Ms. Walton stated staff would be comparing the work program layer to see which project was funded and what was identified from the rural projects and then modify the list from there.

**Next Steps & Meeting Schedule:**

Ms. Bradley stated staff were currently working on the upcoming FY 2023-2024 meeting schedule and would notify members when finalized.

**Adjournment**

There being no further business the meeting was adjourned.

# **Transportation Alternatives (TA) Set-Aside Educational Workshop**



**MEETING NOTICE**

**MEETING DATE:** Tuesday, February 20, 2024  
**FROM:** Jill Nobles, TPO Staff  
**RE:** **Transportation Alternatives (TA) Set-Aside Educational Workshop**

The Emerald Coast Regional Council has scheduled a meeting for the TA Set-Aside Educational Workshop for **Tuesday, February 20, 2024, at 9:00 a.m. via GoToMeeting.**

**Agenda**

- A. **Introductions and Welcome** – Angela Bradley, ECRC Staff
- B. **Overview of TA Program** – Angela Bradley, ECRC Staff
- C. **Review of Submitted TA Applications** – Angela Bradley, ECRC Staff
- D. **Discussion** – All
- E. **Adjourn**

Meeting access via computer, table, or smartphone:  
<https://meet.goto.com/ECRC-PensacolaConference>

Meeting access via phone:  
1 (646) 749-3122  
Access Code: 860-454-141